**Transnational Meeting Agenda – 16/10/19 to 20/10/19**



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**Meeting 1:**

Team Introductions  
Project application overview  
Application feedback  
Grant funding, payments and implementation  
Transnational meetings – documentation and record keeping  
Transnational meetings – health / safety, risk assessments, insurance, safeguarding, child protection  
Mobility Tool+  
Dissemination Task  
Reporting and monitoring project  
Checklists

Discussion on the following items:  
Website / YouTube channel / eTwinning portal / Press Kit / Project Logo / Skype / Translation needs / Meeting dates

AOB

**Meeting 2:**

Discussion of baseline requirements to measure the success and impact of the project.  
Teachers to present views and needs of each county’s curriculum.  
Preparation of questions.

**Meeting 3:**

Presentation of first activity by Belgium (INDH):  
Mental Well-being

Many schools already use tools to improve the well-being of children, to teach them to relax, to

express themselves, to concentrate. However, these tools are intended for the class group whereas

the aim of our project is to personalise it for each child so that they find answers independently at

school but also outside of it. Until now, the tools used within the school are offered by the teacher at

times decided by them and without it responding to a specific need of each child. It seems important

to us that every child acquires the habit / reflex action of making the process of using a tool under their own initiative. This will lead to development of interpersonal skills such as psychosocial abilities, social skills, relational skills focused on listening, dialogue, cooperation and appeasement, improving their ability to weave, develop and maintain human relationships. Equipping them from childhood prepares them to become responsible and fulfilling adults.

**Meeting 4:**

Preparation of materials from meetings 2 and 3 to continue.   
Translation teams to create resources for each targeted participant

**Meeting 5:**

Prepared lessons and materials to be quality controlled.  
Feedback to coordinator on meeting successes / improvements.

**List of participants:**

|  |  |  |  |
| --- | --- | --- | --- |
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